

A Regular Meeting of the Troy Library Board was held Thursday, July 10, 2003 at the Office of the Library Director. Joanne Allen, Vice-Chairman, called the meeting to order at 7:30 P.M.

ROLL CALL

PRESENT: Joanne Allen
Brian Griffin
Nancy Wheeler
Brian Stoutenburg, Library Director

ABSENT: Lynne Gregory
Audre Zembrzuski
Steve Zhang, Student Rep

Due to personal commitments, Gregory, Zembrzuski and Zhang were unable to attend.

Resolution #LB-2003-06-001

Moved by Wheeler
Seconded by Griffin

RESOLVED, That the absence of Gregory, Zembrzuski and Zhang be excused.

Yes: 3 — Allen, Griffin, Wheeler
No: 0

MOTION CARRIED

Postponed approval of June 12, 2003 Library Board Minutes since Griffin and Wheeler were not present.

Reviewed Agenda entries.

Resolution #LB-2003-06-002

Moved by Griffin
Seconded by Wheeler

RESOLVED, That Library Board Agenda be approved.

Yes: 3 — Allen, Griffin, Wheeler
No: 0

MOTION CARRIED

Discussion was held concerning the 2003 Election of Officers for Library Board.

Resolution #LB-2003-06-003

Moved by Wheeler

Seconded by Griffin

RESOLVED, That Joanne Allen be elected as Chairperson, Brian Griffin as Vice-Chairperson, and Lynne Gregory as Secretary on the 2003 Library Board.

Yes: 3 — Allen, Griffin, Wheeler

No: 0

MOTION CARRIED

Space Needs/Feasibility Study. The scope of work was reviewed as well as establishment of a building committee.

Resolution #LB-2003-06-004

Moved by Griffin

Seconded by Wheeler

RESOLVED, That a Building Committee be established comprised of three Library Board members, one Friends of the Library member, one student and two staff, with the Library Director serving as a non-voting member to provide information and liaison with City administration.

Yes: 3 — Allen, Griffin, Wheeler

No: 0

MOTION CARRIED

Behavior Policy in the Library. A discussion continued concerning issues around eating and drinking, cell phone use, sleeping and enforcement. Griffin asked Stoutenburg to find out how other libraries of comparable size handle these issues, and to talk with the City Attorney about her comments on the matter.

REPORTS & COMMUNICATIONS**Director's report.**

The parking lot construction will be done shortly. The project has lasted about two weeks longer than the original schedule. The interior painting has been completed. The new interior signs are being hung. This year's major capital projects will be to install a new HVAC system in the old part of the building; study chairs will get new padding and have new upholstery, and we will address some shelving issues.

A discussion was held on the Board's preference for street signs directing people to the Library facility. The preference was for the International Reader figure with the word "Library" underneath.

Board Member comments. Brian Griffin was welcomed to the Board.

Friends of the Library. Allen reported that the new procedures for the bookstore were very effective. The bookstore has expanded hours to Sunday. More valuable books being sold on Ebay continues to be very profitable.

Monthly Reports (June). Circulation for the month of June compared with the same time period a year ago showed an increase of 13.9%. For the 2002/2003 fiscal year compared to the previous year, circulation showed an increase of 14.7% for a total items borrowed of 1,160,226. There was an increase for the month in Patron visits by 4.3%. For the fiscal year compared to the previous year, patron visits increased 6.9% for a total of 684,180 visits. Program attendance was up 51.8% for the month. For the fiscal year over the previous year, 24.7% more people attended programs for a total attendance of 28,109. The number of library programs offered was down 17% for the month. For the fiscal year over the previous year, the number of programs increased 9.6% for a total of 1,043 programs.

Staff Changes.

Resigned: Nabeela Subhan, Library Assistant; Ila Mehta, Page, Phoebe Maa, Substitute Librarian.

Gifts. None.

Informational Items. July TPL Calendar

Contacts and Correspondence. 27 written comments from the public were reviewed.

Public Participation. There was no public participation.

The Library Board meeting adjourned at 8:50 P.M.

Joanne Allen
Chair

Brian Stoutenburg
Recording Secretary